



**STEP**  
**3**  
**ASSESSMENT**

**EFFECTIVE 06/01/17, MINIMUM SCORES IN ALL CATEGORIES FROM ANY ONE (1) ASSESSMENT (TEST), AS NOTED BELOW, WILL BE ACCEPTED FOR MEETING OUR TESTING REQUIREMENT.**

ACCUPLACER CLASSIC (not available after 1/27/19)	ACCUPLACER NEXT GEN. (effective 06/15/19)	ACT (CODE 8002)
66 - READING COMP.	244 - READING	16 - READING
66 - ARITHMETIC	237 - ARITHMETIC	15 - MATH
33 - ELEM. ALGEBRA	235 - QAS (Quantitative Reasoning, Algebra & Statistics)	

**\*PRIOR SCORES ARE CONSIDERED VALID FOR FIVE (5) YEARS FROM THE TEST DATE\***

**\*\*You must have taken all required categories, listed above, for prior assessment scores to be accepted\*\***

**TESTING**

We refer applicants to take the computerized **ACCUPLACER-Next Generation** version. ACCUPLACER - a widely used College Placement Exam - is untimed and works on a sliding difficulty scale, depending on how you answer each question. Testing Facilities may charge you a fee for the test (\$20.00-\$30.00). Use our **TEST AUTHORIZATION FORM** to gain entrance to the testing facility of your choice (test is scheduled by applicant). A Photo ID is usually required to gain entrance.

**TESTING FACILITIES:** MILWAUKEE AREA TECHNICAL COLLEGE (Downtown) - [www.matc.edu](http://www.matc.edu) 414-297-6233  
WAUKESHA AREA TECHNICAL COLLEGE (Pewaukee) - [www.wctc.edu](http://www.wctc.edu) 262-695-6215  
WRTP/BIG STEP (3841 W. Wisconsin Ave, Milwaukee) - [www.wrtp.org](http://www.wrtp.org) 414-937-3600

**\*\*IF YOU HAVE A DOCUMENTED LEARNING DISABILITY and wish to have special accommodations during testing, please notify our office IMMEDIATELY so we can discuss the requirements & procedure for this different testing process.**

**SCORES**

Scores will be accepted from the Testing Facility **ONLY** by mail or email - **SCORES SUBMITTED ANY OTHER WAY WILL NOT BE ACCEPTED.** After our office receives your scores, you will be notified by letter letting you know whether you qualify or fail to qualify to meet with the Apprenticeship Committee to be issued a Letter of Introduction. **PLEASE ALLOW 2 WEEKS FROM YOUR TEST DATE OR SCORE RELEASE DATE TO PROCESS RESULTS.**

**NEW:** Request ACT scores at [www.act.org](http://www.act.org) "How to Send Scores" link using our College Code

**8002**

**FAILURES & RE-TESTING**

A retest in any failed category of the ACCUPLACER (**only**) will be permitted **provided six (6) months has lapsed** since testing **OR you receive tutoring** in the area(s) failed, from an approved tutoring agency (proof of which is submitted to the Apprenticeship Office.) Upon approval, a **RETEST AUTHORIZATION FORM** will be issued to you by the Apprenticeship Office. A retest fee of \$5.00 per category may be assessed.