|  |  |
| --- | --- |
| John DoeSeeking an entry-level position with a UA 400 Signatory Contractor in pursuit of a plumbing apprenticeship | 123 Your StreetYour City, ST 12345**(123) 456-7890****no\_reply@example.com**PIPETRADECAREERS.COM ID #**05071234** |
| EMPLOYMENT HISTORYWisconsin Plumbing / Shop AssistantJANUARY 2021 - PRESENT, APPLETON, WIReceiving, processing, and organizing shipments and deliveries accordingly. Light-duty cleaning and maintenance as needed.Assisting customers in scheduling non-emergency services via the phone and email.Home Depot / Sales Associate: PlumbingJANUARY 2019 - JANUARY 2021, NEENAH, WIProvided customer service, including directing customers to products, answering questions about goods, or assisting in purchase decisions.Relief cashier to cover breaks, vacations and busy shifts.Kwik Trip/ CashierOCTOBER 2016 - DECEMBER 2018, MENASHA, WIRang up customers’ gas and other purchases including tobacco, liquor and lottery tickets.Made change and balanced drawer at end of shift.EDUCATIONFox Valley Technical College, Appleton, WIAUGUST 2019- PRESENTCurrently in the Welding/Metal Fab Technician program. Weyauwega-Fremont High School, Weyauwega, WIAUGUST 2015- MAY 2019Spanish Club, FFA, Football, Baseball, Wrestling | TRADE-RELATED CLASSES, CERTIFICATIONS & CREDENTIALS * OSHA-10 Certified
* Fundamentals of Welding
* First Aid/CPR Certified

TRADE-RELATED SKILLSMig & Stick WeldingPower Tool KnowledgeBasic Automotive Maintenance Experience Basic Home Repair & ConstructionOTHER SKILLSCustomer ServiceCommunicationMaking Change |